



PEPPS MOTHEONG PRE-SCHOOL

Application Form 20 _____

By completing the application form, the parent/legal guardian of the child consent to the processing of their personal information for the purpose of registering the child at the PEPPS Motheong. All information will be treated with confidentiality according to POPIA Compliance applicable to schools and the processing of personal information for children. PEPPS Motheong confirms that no cross-border transmission of information will be initiated without adequate information security and the permission from the responsible adult related to the child.

Name of Learner _____

Current Grade and School _____

Name of Parent/Guardian _____

Contact number _____ e-mail _____

Checklist:

- Copy of the most recent Report (if available)
- Copy of Birth Certificate Foreign Students: Copy of valid study permit
- Date of birth _____

Date of application received _____

For admin use only when school readiness/placement test is done:		
Subject	Results	Intervention
English		
Maths		
Perceptual		
Comments:		

Paste a copy of the most recent Report if available

Paste a copy of Birth Certificate

Foreign Students: Copy of valid study permit

PEPPS MOTHEONG

Background information to be completed by both parents/guardians.

Name of learner: _____ Grade: _____

Name of parents 1. _____ 2. _____

	Your preferred contact number:	
1	How do you know about PEPPS Motheong?	
2	What is your own first impression of the school?	
3	Why do you want to bring your child to this school?	
4	Tell me about the school where your child has been.	
5	Why do you want to leave that school?	
6	Have you ever been involved with any disciplinary action that was taken against your child? Tell us the story.	
7	Give us a brief summary of the home background where your child grows up.	
8	Who lives together in your house? (Other family members, siblings etc).	
9	Who is the disciplinarian of the child concerned? How do you discipline your child?	
10	Who shall be dealing with disciplinary action steps taken by the school should there be any?	
11	If divorced, who has legal custody of the child	
12	Who is paying the child's school fees?	
13	Any special circumstances we should be aware of? (E.g. Adopted child, trauma or barriers to learning.) Was your child ever involved in some traumatic experience? (Accident/robbery etc.	
14	Has your child ever been referred to any occupational, speech or other therapist?	
15	Can your child dress him/herself?	
16	Do you make your child responsible for age appropriate chores at home?	

Parent ID,

Medical aid &

Proof of residence

Financial check in

Bank statement/Salary slip

Please note that there is an additional **registration form to complete** once the application process is successful. Any personal documents not needed for record keeping will be destroyed by shredding after the application is processed. Documents needed for school administrative records will be safely stored according to POPIA regulations.

PEPPS Motheong - Check list for Admin only
Application Documents received for 202_

Learner Documents received: Name _____ Ref. No: _____				
	School application form:	Y	N	Comments
1	Birth Certificate			
2	Latest report from Previous/current school (Not compulsory)			
3	Testimonial completed by previous/current school (Not compulsory)			
4	Subject Choice form completed			
5	Placement test attached? 1. English			(Please write results next to subject written)
	2. Maths			
Parent responsible for account information received				
1	Parents ID			
2	Medical aid card			
3	Salary advice or Bank statement			
4	Proof of residence			
5	Parent information questionnaire			
Payments made				
1	Registration fee: School Fees: Credit check	<u>Proof of payment attached.</u>		
	Academic Check: Student accepted in grade by HOD/Deputy?	Y	N	<u>Signature SMT:</u>
	Parent contract signed?			<u>Signature admin:</u>
Remarks to be considered for admission:				